



SURVIVORS' PROGRAM INTERNSHIP

INTERNSHIP SUMMARY:

Put your energy and passion to use and become part of a local nonprofit organization! Under the direction of the Survivors' Program Coordinator, the Survivors' Program Intern is responsible for assisting advocates with various tasks supporting individuals who have been impacted by homicide, vehicular homicide, and violent crime.

ORGANIZATION IMPACT:

Waypoint's Survivors' Program supports over 350 individuals and families each year throughout in 14 counties in Iowa. The Survivors' Program Intern increases the capacity for the program to support more survivors and family members by supporting staff, working on administrative tasks, and working directly with clients.

TIME COMMITMENT:

Part-time with flexible hours between 8:00 a.m. to 5:00 p.m. Monday-Friday. Some evening and weekend hours may be available, but are not required. Semester commitments are preferred, but can be adjusted to fit your schedule.

LOCATION:

Internships are available in Linn County. Some virtual work may be available, but in-person work is preferred.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

- Support with administrative tasks, such as filing, data entry, and other record keeping
- Provide emotional support, resources, and assistance to victims and families in navigating the legal system
- Meet with clients one-on-one or in group settings
- Support clients with navigating relationships with law enforcement and the media
- Assistance with filing and understanding Victim Compensation

REQUIRED SKILLS:

- Excellent communication and interpersonal skills
- Positive attitude
- Commitment to helping those in need
- Ability to work independently and collaborate with others
- Ability to multi-task
- Ability to be non-judgmental, encouraging, and empowering

20 hours of online Victim Counselor training must be completed prior to starting the internship. Additional in-person training will be provided. Applicants must also be able to pass a criminal background check.

WHAT YOU WILL GAIN:

- Direct experience working with individuals in crisis
- Knowledge of medical and legal advocacy and how they impact victim service providers and clients
- Knowledge of various community resources and how they work to support individuals in crisis
- Opportunities to further develop other interpersonal skills while working closely with clients and staff

Contact Ingrid Gustafson, Human Resources Coordinator at 319.582.4995 or igustafson@waypointservices.org with additional questions.

Apply online at <https://www.waypointservices.org/volunteer/internship-opportunities/internship-application>